

Ref. No.

Date :\_\_\_\_

### **Time Table Committee:**

The following staff members have been nominated as the **TIME TABLE COMMITTEE** members for the year **2015-2016 to 2017-2018** The legitimate details are as following.

S.NO	NAME OF THE STAFF	DEPARTMENT	DESIGNATION	SIGNATURE
1	Shri M D Mattimani	Economics	Chairman	Main
2	Shri P B Kamannavar	History	Secretary	Cound
3	Dr Savita kotabagi	Kannada	Member	8
4	Dr Sheela Bhaskar	Hindi	Member	Shut
5	Smt S K Jadhav	English	Member	Andhar

ecretary

S. S. N. C. Dr. B. R. Ambedka 1.2 A.K.K. Education Arts and Commo 93 Gangadharnagar, Hous 20.



Founder & President : Late Shri K. G. GOKAK M.A., L.L.B. (Spl)

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SSNC/ACC/ Cire Ref. No. TT 06/2016-17

Date: 02-07-2016

## **CIRCULAR**

### 02/07/2016

#### TIME-TABLE COMMITTEE

It is proposed to conduct a Time-table meeting for the current academic year 2016-2017 on 04/07/2016 at 2.30 pm .The committee members are requested to attend the meeting.

#### Agenda:

- Review of the previous academic year Time-table.
- Preparation of time-table keeping in view of no allotment of repetitive classes of a single subject on the same day.
- Verification of workload to Individual staff members.
- Verification of Lab hours.
- Allotment of classrooms to combination wise classes running at a single time.
- Verification of classrooms allotted to all the subjects.

Time-table Committee

S. S. N. C. Dr. B. R. Ambedkar Smaraka A.K.K. Education Society's Arts and Commerce Colleg Gangadharnagar, HUBBALLI



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#### MINUTES OF THE MEETING

The time-table committee meeting was held on 04/07/2016 at 3:00pm in the Library hall.

The following agenda is discussed in the meeting:

AGENDA	DECISION TAKEN
1. Review of the previous academic	No issues were found and keeping this as a
year Time-table.	base, further discussion was carried on.
2. Preparation of time-table keeping in	After a proper verification of workload of
view of no allotment of repetitive	all departments, a proper time-table was
classes of a single subject on the	prepared by the members.
same day.	
3. Verification of workload to	
Individual staff members.	forwarded for further action.
<ol><li>Verification of Lab hours.</li></ol>	As some change in timings was expected,
	the time-table with few changes for Lab
	hours was prepared and forwarded for
	scrutiny.
5. Allotment of classrooms to	The allotment of classrooms was finalised
combination wise classes running at	and made a note of.
a single time.	
6. Verification of classrooms allotted	Proper allotment of classrooms done.
to all the subjects.	

Atlast the chair of the meeting asked the Secretary to reschedule allotted hours if any errors were reported, after a scrutiny by all the Departments.

Time-table Committee

S. S. N. C. Dr. B. R. Ambedkar Smaraka A.K.K. Education Society's Arts and Commerce College Gangadharnagar, HUBBALLI-2

# LIST OF MEMBERS WHO ATTENDED THE MEETING:

- Shri ManjunathMattimani -Chairman
- Shri PulakeshiKamannnavar-Secretary 👔
- Dr.SavitaKotabagi
- Dr. Sheela Bhaskar
- Smt.SwapnaJadhav
- Shri.PraveenChapparmani
- Shri V.B. Veergond
- Shri K.Kotresh
- Shri.D.S.Hegade

- Member

- Member

- Member

- Member
- Member
- Member
- Member

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S. S. N. C. Dr. B. R. Ambedkar Smaraka A.K.K. Education Society Arts and Commerce Colleg Gangadharnagar, HUBBALLI-Lo.